



Student Procedure – Portfolio Development

Bismarck State College permits students to demonstrate college level competency and establish college credits through the successful completing portfolio(s) demonstrating and documenting learning gained from non-academic sources equivalent to traditional non-resident courses.

1. The student consults with his/her academic advisor to develop a degree plan.
2. The student reviews the Student Policy – Portfolio Development.
3. The student contacts the Alternative Learning office for the appropriate paperwork.
4. The student completes the Portfolio Development application and returns to the Alternative Learning office.
5. The student pays the evaluation fee(s).
6. The student registers for PLA 201 - Prior Learning Assessment Portfolio Development and completes the course and first portfolio.
7. Upon Department Chair/Program Manager approval the petitioned courses are posted to the student's transcript.