

Student Policy – Repeating a Course

Policy:

Bismarck State College shall establish appropriate rules and regulations for repeating a course.

General Advice:

Students may repeat courses at Bismarck State College in order to improve grades or to update knowledge of the course content. Students who are receiving financial aid must consider the impact of repeating a class(es) on their eligibility for financial aid. Students should seek academic advisement before deciding to repeat a course.

Repeating a Course:

1. The initial grade and the new grade for the repeated courses will appear on the student's official and unofficial transcript.
2. The grade earned during the last enrollment will be used in calculating grade point averages and degree requirements, even if that grade is lower.
3. The initial grade will continue to be calculated in grade point average and in degree requirements, if the repeated course is dropped or withdrawn.
4. The repeat policy is applicable to transfer credit as long as the course is deemed equivalent to a Bismarck State College course.
5. Courses that Bismarck State College has inactivated or discontinued may not be repeated.
6. Repeats are not calculated on Pre-College courses. (Academic Skill Courses (ASC))
7. Repeats of a course occur only if subsequent enrollment is on the same basis of grading as the first. (ex. A course initially taken for a letter grade must be repeated for a letter grade.)
8. Repeats applied to courses within a given semester will not change as a result of Academic Forgiveness.
9. Repeating a course may improve the student's academic standing. However, prior academic standing, as it has been recorded on the official and unofficial transcripts, will remain unchanged.
10. If a student previously passes a class but is not satisfied with the grade received or needs a higher grade per degree requirements, the student may repeat that class **ONLY** one time and count that class towards enrollment status for federal financial aid eligibility. Once a student receives a passing grade for a class, the student can only receive federal financial aid for one repeated course. Below is an example that may provide further clarification:
 - a. Student A takes English 110 in the fall semester and receives a "D" grade
 - b. Student A repeats English 110 in the spring semester and receives a "D" grade

- c. Student A repeats English 110 the following fall semester – CANNOT receive federal financial aid to pay for this class
11. The initial repeat of any of the specific courses that allow multiple enrollments will not count as a repeat (ex. HPER 101, MUSC 117, etc.). Further repeats may or may not count due to the nature of the course. Please contact the Academic Records Office or your academic advisor for clarification.

History of This Policy:

First policy draft November 21, 1983.

Revisions - January 7, 1989; November 20, 1989; December 11, 1989; July 18, 1990; September 1, 1992; June 6, 1998; April 19, 2004; May 21, 2008; two sections were deleted from this policy and made into two separate policies (Grades and Honor Points and GPA) on November 13, 2012; incompletes was deleted from this policy and made into a separate policy titled Incomplete Course on May 10, 2013 (effective Fall 2013); approved by the Faculty Senate on May 2, 2013, reviewed by the Operations Council on June 12, 2013 and approved by the Executive Council on June 24, 2013; reviewed by the Operations Council on March 25, 2015 and approved by the Executive Council on March 27, 2015.