



You are registered for a collaborative course online with Bismarck State College for the semester. Below are instructions on how to pay tuition, make changes to your schedule, and get books. ***Please read them carefully!***

#### **Tuition**

As a collaborative student, your tuition will be paid to your home campus which is the campus where you are receiving your degree.

#### **Adds and Drops**

You will follow your home campus's drop/withdraw process. All refunds are based on the drop/withdraw request & the class length as per NDUS Policy 830.2. You will need to request any drops and/or changes to your schedule through your home campus. A hold has been placed on your account at BSC to prevent you from making changes to your schedule. This hold will not affect registration at your home campus.

#### **Textbooks**

It is your responsibility to get the books you need for class. The online bookstore is at <http://shopbookstore.bismarckstate.edu/home.aspx>. Dates to purchase books will be published on the website. You will need your home campus student finance department's approval **before** you can charge books to financial aid or a third party at the BSC bookstore. Some courses require specific books that must be purchased from the BSC bookstore due to password or software package requirements.

Please let us know if you have any questions.

Kindest regards & thank you.



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