



Getting Books in Audio/ E-Text

To get your books in audio/ e-text format:

1. Submit your application for Student Accessibility (SA) services and documentation of your disability that supports the need for alternative text to the SA office.
2. After you have been determined eligible, schedule a time to meet with the Student Accessibility staff. Approved students should bring the books they would like to have in an alternative format. You will need to meet with staff at the beginning of each semester to order alternative text for your classes.
3. Students are required to show evidence of purchase of a textbook. Copyright laws allow production of alternate formats for individuals with disabilities; however, those making copies must be sure students legitimately purchased their “own” copy of the textbook.
4. The SA office will inform you when CD’s are ready for pick-up. Remember, CD’s and other equipment borrowed from the SA office remain the property of BSC and must be returned by the end of the semester. Failure to return borrowed equipment could result in a hold being placed on your BSC account.

Audio books: In order to listen to audio books ordered through RFB & D, you will need to have a player or software from RFB & D. BSC has a limited number of players that can be loaned to students on a temporary basis until you have purchased your own player/software. Go to this web site to order: <https://custhub.rfd.org/BrowseProducts.asp>. If you are a client of Rehabilitation Consulting and Services (Vocational Rehabilitation), they may be able to provide assistance in securing a playback device.

Installing software to play e-text:

Download and “install” your choice of screen reader on your computer. Choices for PC’s include:

Natural Reader (<http://www.naturalreaders.com/>), ReadPlease (<http://www.readplease.com/>), Sayvoice (<http://www.sayvoice.com/>), Speak Aloud, (<http://www.guangmingsoft.net/download.htm#SpeakAloud>) , Speak Text (<http://www.speaktext.com/download.htm>), and Text Aloud (<http://www.nextup.com/>) . Most have free download versions. Download the one you prefer--some downloads are limited to a period of time or have limited access.

Thunder (<http://www.screenreader.net/>) is a version for users who are blind or have low-vision.

MAC users should try VoiceOver (<http://www.apple.com/accessibility/voiceover/>) , Ghost Reader (<http://ghostreader.en.softonic.com/mac>) or Digital Future (<http://www.digitalfuturesoft.com/texttospeechproductsformacosx.php>).

All free downloads have a version to purchase which has more features. You will need to select the version you believe is best for you. You may also need to download the current version of Adobe Acrobat if it is not already installed on your computer.

2. After you have installed these programs, double-click on the icons to run them on your computer.

Reading the text:

1. Place the desired CD-R in the CD drive. Open the file and select the section of text you want to copy.
2. Copy and paste into the screen reader, and follow the directions for the screen reader you have chosen to download.