

STUDENT MAKE-UP TESTS

Faculty Instruction Sheet

Complete the following information, attach to the tests and deliver to the Testing Center, Schafer Hall 205 -Attn. **Bonnie** at least one day prior to testing.

Today's Date:	Special Instructions: (ie. Open book test, 3X5 card with notes, calculators, test length)
Class Name and Class Time:	
Instructor Name:	
# of Student(s) Testing:	
Completed test will be: <input type="checkbox"/> Picked up by Instructor <input type="checkbox"/> Sent by BSC Interoffice Mail	

Names of Students Testing

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.
11.
12.
13.
14.
15.